

Greater Albany SD 8J
Administrative Regulation

Code: **EEA-AR(1)**
Adopted: 2/22/88
Revised: 3/22/04, 12/13/04
8/13/07
Orig. Code(s): AR 6700-F, AR
6700-G

Use of Privately-Owned Vehicles to Transport Students

Students may be transported by privately-owned vehicles provided that the following conditions are met:

1. The building principal has approved the trip;
2. The driver of a privately-owned vehicle has completed the driver and vehicle information required in Administrative Regulation EEA-AR(1);
3. Parents or guardians¹ of students to be transported must give signed permission (Administrative Regulation EEA-AR(2)) that their student is to be transported by privately-owned vehicles;
4. Each student has and uses a seat belt. No student shall be transported in the back of pickup trucks;
5. No more than five students will be transported by a volunteer driver at any one time.

¹As used in this document, the term parent includes legal guardian or person in a parental relationship. The status and duties of a legal guardian are defined in ORS 125.005(4) and 125.300 - 125.325. The determination of whether an individual is acting in a parental relationship, for purposes of determining residency, depends on the evaluation of those factors listed in ORS 419B.373. The determination for other purposes depends on evaluation of those factors and a power of attorney executed pursuant to ORS 109.056. For special education students, parent also includes a surrogate parent, an adult student to whom rights have transferred and foster parent as defined in OAR 581.015-0005(18).

Information Sheet

Privately-Owned Vehicles Used to Transport Students

Driver Information

Driver Name _____ License # _____

Address _____ Telephone _____

Have you been a driver of a vehicle that has been in an accident or ticketed for a moving violation in the last 3 years?

_____ Yes _____ No

Explain

Vehicle Information

Make _____ Model _____ Year _____

Vehicle License # _____

Number of Seat Belts _____

Vehicle Insurance (Name of Company) _____

The activity for which this vehicle will be driven is valuable for students to attend, and I agree to provide transportation in order to make this activity possible.

The liability insurance on this privately-owned vehicle meets a minimum of \$100,000/\$300,000/\$100,000 and will be current at the time this vehicle is used to transport students. The driver's insurance will be primary insurance and the school district's insurance will be the secondary coverage.

Signature

Date